

# **Engagement Plan**

## **Prosperous Lake Boat Launch Improvement Project**

### **GNWT ITI – North Slave**

Project	Improvements to the Prosperous Lake Boat Launch
Location	Prosperous Lake Territorial Park, Lot 879, Group 964, L.T.O. Plan 667, CLSR Plan 55517, comprising a total of 0.652 ha and being adjacent to kilometre 19 of Northwest Territories Highway No.4
Date of Submission	April, 2019
Version #	#2
Submitted by	Kris Johnson and Heidi Kane
Submitted to	Mackenzie Valley Land and Water Board (MVLWB)

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## 1. Introduction and Project Details

Government of the Northwest Territories Department of Industry, Tourism and Investment (further referred to as ITI) has developed this Engagement Plan (or Plan) for Improvements to the Prosperous Lake Territorial Park Boat Launch in accordance with the Mackenzie Valley Land and Water Board's [Engagement and Consultation Policy](#) (Policy) and the [Engagement Guidelines for Applicants and Holders of Water Licences and Land Use Permits](#) (Guidelines).

### 1.1. Project Description

Improvements to the boat launch will include:

- The addition of an additional floating dock and two launch ramps
- Refurbishment of the current boat launch ramp and dock

ITI anticipates the main construction to take five months, however until the new boat ramps settle, it is anticipated that some light maintenance and leveling may be required for up to five (5) years. During construction, the area will continue to operate as a Territorial Park, and will continue to operate as a Territorial Park for the foreseeable future.

### 1.2. Site Description

Prosperous Lake Territorial Park, Lot 879, Group 964, L.T.O. Plan 667, CLSR Plan 55517, comprising a total of 0.652 ha and being adjacent to km 19.312 of Northwest Territories Highway No.4.

Map of Park Boundary and Reserve areas **Appendix A** (attached)

### 1.3. Corporate Contact Information

The following Table 1 presents the key corporate information for ITI.

**Table 1: GNWT ITI Contact Information**

Position	Information
Company (Head Office)	<b>Kris Johnson, Regional Superintendent, ITI, North Slave Region</b>
	Department of Industry, Tourism and Investment PO Box 1320 Yellowknife, NT X1A 2L9
	(867)767-9212 ext. 63235
	<a href="mailto:k_johnson@gov.nt.ca">k_johnson@gov.nt.ca</a>
	<b>Heidi Kane, Manager Parks Operations and Facilities</b>
	Department of Industry, Tourism and Investment PO Box 1320 Yellowknife, NT X1A 2L9 (867)767-9212 ext. 63235

	<a href="mailto:Heidi_kane@gov.nt.ca">Heidi_kane@gov.nt.ca</a>
<b>Company (On-Site)</b>	<b>To be determined once project has been awarded.</b>
	ADDRESS
	PHONE
	EMAIL
<b>Project Manager</b>	<b>To be determined by the Department of Infrastructure</b>
	MAILING ADDRESS
	PHONE
	EMAIL
<b>Contractor/ Sub-contractor</b>	Contractors will be chosen through a tendering process (5-15 people). ITI Parks and Maintenance staff will oversee the construction (1 to 5 people). A Public Works and Services Project Officer (1 person) will support the contractors and parks staff. TOTAL: Maximum of 5- 15 people at any given time over the course of five years.
	MAILING ADDRESS
	PHONE
	EMAIL

#### 1.4. Effective Date

This Plan is effective as of April 5, 2019. While this Plan is undergoing a public review, the previous version of the Plan shall take precedence and be acted in accordance with until the Board approves a subsequent Plan version.

#### 1.5. Revisions

This Plan is a living document that will be reviewed annually, and prior to the start of any site activities, with additional reviews as warranted. Updates will be made to reflect changes in engagement plans and practices, new personnel and associated contact information, and to regularly update the engagement log. Table 2 presents a summary of the versions of this Plan and any revisions made and updated each time a revision is made to the Plan.

Table 2: Version and Revision History

Version #	Date	Sections/Pages revised	Summary of Changes/Comments
v.1	February 15, 2019		First submission
v.2	April 4, 2019	Engagement Log	Updated based on consultation- no concerns identified with the project

#### 1.6. Recipients

Please refer to **Appendix B** Affected Parties.

### 1.7. Copies of Current Version of the Plan

Copies of the most current version of this Plan are available on-site at all times at the following locations:

- Prosperous Lake Boat Launch on site with contractor;
- GNWT internal document management system (DIIMS <http://diims.pws.gov.nt.ca/gnwt/lisapi.dll?func=ll&objId=61007282&objAction=browse&viewType=1>)

Additional copies of the Plan can be obtained by contacting Heidi Kane, Manager Parks Facilities and Operations, ITI 867-767-9212 ext. 63245 or [Heidi\\_kane@gov.nt.ca](mailto:Heidi_kane@gov.nt.ca).

## 2. Engagement Strategy

The purpose of this Plan is to provide a formal written framework on how ITI will communicate with and reach out to potentially affected parties throughout the various phases of the development of this specific Project. ITI recognizes the political, social, environmental, and economic landscape of the North and acknowledges that this Project is located on the traditional lands of Indigenous peoples. ITI considers the Plan to be a living document, meaning that it will evolve and be updated as site activities progress, change, or advance towards further development. Further engagement will be conducted if ITI needs to apply to or request the following items from the Land and Water Board: amendments, modifications, extensions, renewals, storage authorizations, or assignments. GNWT ITI recognizes that the benefits of engaging are long-term and are an investment in achieving our vision of being a responsible and welcome member of the communities in which we operate.

This Plan will help ITI provide a means to share ideas, plans, and values while receiving input from affected parties about potential concerns and mitigations.



## 3. Affected Parties

For this Project, ITI has identified several Indigenous governments and organizations as affected parties. Additional organizations have been identified which have a potential, indirect, or more general interests in the Project. Contact information for each can be found in **Appendix B** (attached). This information is subject to change based on updated information that may be received from the affected party.

#### 4. Goals of Engagement

In assessing the current stage of the Project, ITI identified three engagement goals:

	<b>Engagement Goals</b>	<b>Commitment to the Public</b>
1.	<p><u>Inform</u>: by providing information to:</p> <ul style="list-style-type: none"> <li>• Notify affected parties of an issues/Project decisions.</li> <li>• Assist affected parties in understanding the Project and issues that may arise.</li> <li>• Prepare affected parties for more additional engagement if required</li> </ul>	<ul style="list-style-type: none"> <li>• Keep the public informed.</li> <li>• Proactive, timely communication.</li> <li>• Help affected parties understand the complexities of the project.</li> </ul>
2.	<p><u>Listen</u>: to affected parties and their feedback</p> <ul style="list-style-type: none"> <li>• Understand the needs and priorities of the affected parties so that decisions can be made with these needs and priorities in mind.</li> <li>• Build cooperative and inclusive relationships.</li> </ul>	<ul style="list-style-type: none"> <li>• Acknowledge when and how public input influenced decisions.</li> <li>• Understand views, concerns, interests and expectations.</li> </ul>
3.	<p><u>Involve</u>: work directly with affected parties to ensure that aspirations are consistently understood and considered.</p>	<ul style="list-style-type: none"> <li>• Acknowledge when and how concerns and aspirations are reflected in the design of the Project.</li> </ul>

#### 5. Engagement Methods

<b>Method</b>	<b>Frequency</b>
GNWT departments provided with a copy of the LUP for review and comment: Lands, INF, ENR, ECE/PWNHC and Exec.	<p>July 2018</p> <ul style="list-style-type: none"> <li>- Initial application is provided.</li> <li>- Follow-up phone call to confirm received</li> <li>- Follow-up phone call to request comments</li> <li>- Meet with departments to address concerns where present.</li> </ul>
Public postings and open house alerting park users of the proposed plans at the Prosperous Lake Territorial Park. ITI website, Parks website and social media outlets. Comments requested.	Sept 2018 comments received and incorporated where able. Updates provided prior to and during construction if any changes occur.
All affected parties identified in Appendix B are provided with a copy of the final Land Use Permit for review and comment before it is submitted to the MVLWB. Offer to meet to present and answer questions if requested.	<p>Feb 2019</p> <ul style="list-style-type: none"> <li>- Initial application is provided;</li> <li>- Follow-up phone call to confirm received;</li> <li>- Follow-up phone call to request</li> </ul>

	comments; and - Meet with parties and work with the parties to address concerns where present.
Land Use Permit applied for through the MVLWB and public invited to comment	March 2019
Public postings alerting park users of construction is commencing and is complete	Construction start up and at the end of construction

**6. Follow-Up Reporting**

During engagement activities, ITI will track comments, concerns or inputs, received relating to a permitted or licensed activity and will provide a summary. ITI will endeavor to respond in a timely manner to comments and concerns raised during the engagement process.

Refer to **APPENDIX C** Engagement Log and Comments.

**7. Communicating the Plan**

ITI recognizes that not all potentially affected parties are the same and will be communicating the plan either by email, letter, in person or all three.

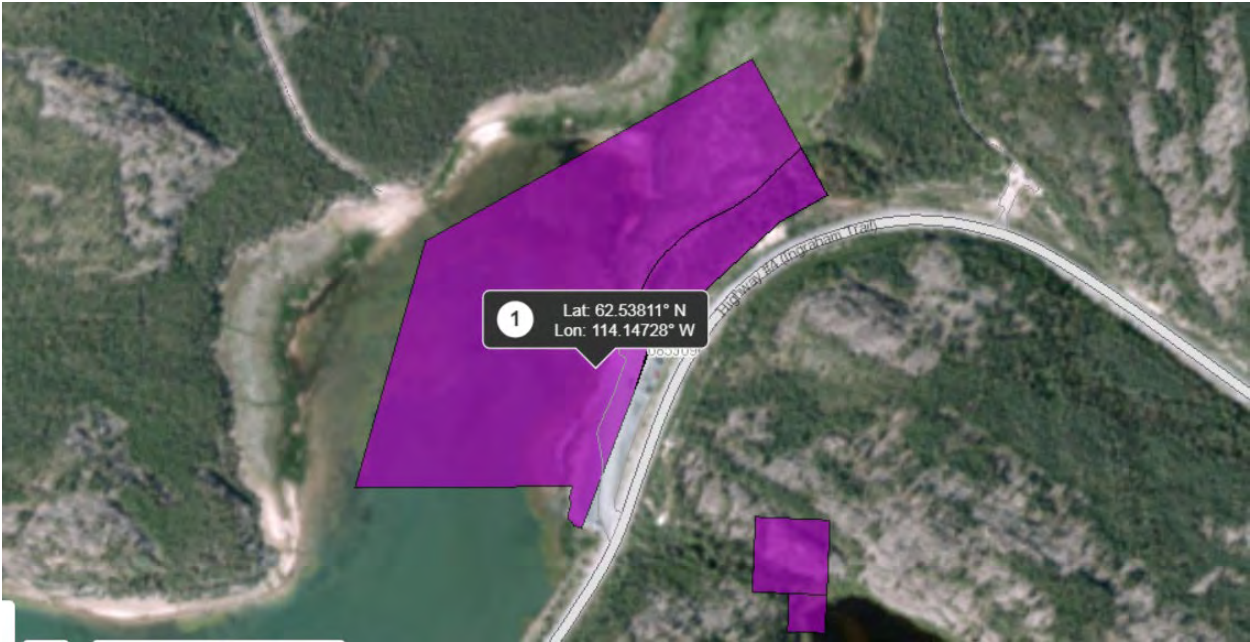
**8. Implementing the Plan**

This version of the Engagement Plan incorporates the thinking and guidelines of the Mackenzie Valley Land and Water Board, best practices, hence, represents “the forward looking document” that will be implemented according to the recommend workplan and schedule.

**9. Plan Review**

ITI and the affected parties will assess the effectiveness of its engagement efforts over the course of the project and will make necessary changes on a case by case basis. Any revisions to the Engagement Plan will be forwarded to the Mackenzie Valley Land and Water Board.

# Appendix A: Site Map





## Appendix B: Affected Parties

As referred in Section 1.6 above. These include: Indigenous Governments and Organizations, Territorial Departments, Agencies, Boards, and associations.

Yellowknives Dene First Nation (Dettah)	Chief Edward Sangris and Band Council PO BOX 3514 YELLOWKNIFE, NT X1A 2P8
Yellowknives Dene First Nation (N'dilo)	Chief Ernest Betsina and Band Council PO BOX 2514 YELLOWKNIFE NT X1A 2P8
Yellowknives Dene First Nation – Lands and Environment Department	Johanne Black Director, Lands Management PO BOX 2514 YELLOWKNIFE NT X1A 2P8
Lutsel K'e Dene First Nation	Chief Darrell Boucher-Marlowe and Band Council PO BOX 28 LUTSEL K'E NT X0E 1A0
Akaiicho Dene First Nations	Ethel Liske P. Box 1768 Yellowknife, NT XIA 2P3
Akaiicho Pre-Screening Board	Stephanie Poole P.O. Box 28 Lutsel K'e NT X0E 1A0
Yellowknife/Mountain Island Métis Council	Clem Paul, President PO Box 881 YELLOWKNIFE NT X1A 2N6
Hay River Métis Council	President Trevor Beck 10 INDUSTRIAL DRIVE HAY RIVER NT X0E OR6
Fort Resolution Métis Council	Arthur Beck, President PO BOX 1921 FORT RESOLUTION NT X0E 0M0
North Slave Metis Alliance	Bill Enge, President 32 Melville Drive, P.O. Box 2301 YELLOWKNIFE, NT X1A 2P7
Tłı̨chǫ Government	Grand Chief George Mackenzie PO Box 412 Behchokǫ NT X0E 0Y0

Tłıchq Government	Michael Birlea, Lands Protection Manager P.O. Box 412 Behchokq̄ NT X0E 0Y0
Tłıchq Government	Laura Duncan, Tłıchq Executive Officer P.O. Box 412 Behchokq̄ NT X0E 0Y0
Fisheries and Oceans Canada	301-5204 Ave Yellowknife NT X1A 1E2 - See <b>APPENDIX D</b> for approval from DFO
GNWT - ECE	North Slave ECE Service Centre Department of Education, Culture and Employment BOX 1320 YELLOWKNIFE NT X1A 2L9
GNWT - ECE Assessment Archaeologist NWT	Glen MacKay Cultural Places Program Prince of Wales Northern Heritage Centre PO Box 1320 Yellowknife NT X1A 2L9 Phone: 867-767-9347 Ext. 71251
GNWT - ENR	North Slave Regional Office Environment and Natural Resources PO Box 2668 3803 Bretzlaff Drive Yellowknife, NT X1A 2P9
GNWT – INF	New Government Building 2nd Floor 5015 49th Street P.O. Box 1320 Yellowknife, NT X1A 2L9
GNWT - Lands	North Slave Regional Office Department of Lands 140 Bristol Avenue 16 Yellowknife Airport (mailing) Yellowknife, NT X1A 3T2
Prosperous Lake Cabin Owners Association	Trina Rentmeister

## Appendix C: Engagement Log and Comments

Date	Attendees	Engagement Type	Issue(s) Raised by Affected Party	Recommendation from Affected Party	Proponent Response to issue; including if issue resolved	Information materials provided to Affected Party	Written Correspondence and Notes
27-Mar-18	Cassidy Point/Prosperous association	In person association meeting and letter received from association on May 16, 2018.	Concerned about disruption of access to lake during construction	No recommendations	Plans have been modified to simplify construction causing minimal disruption to access.	New plans emailed to representative on July 10, 2018	No further comments received
16-Jul-18	City of Yellowknife	emailed requesting permission to bring construction waste to City solid waste facility					Permission granted via email from SAO. July 23/18
10-Aug-18	Department of Fisheries and Oceans	Application for assessment sent with project details.	Requested more detailed technical drawings via email 28 Aug 2018			Construction drawings provided 29 Jan 2019	Email received from DFO 12 Feb 2019 with approval for project.  March 28, 2019 Due to delay in project schedule, DFO is reviewing project for new timelines. April 4, 2019 Email received stating approval still stands.

13-Sept-18	Members of the Public	Public Open houses	-There was a need for more docking space, launches, parking and enforcement. -Supportive of getting the improvements completed quickly. -Concern the launch will be shut down over the summer	-Add more docking space, launches, parking and enforcement. -Not to shut down the launch during the peak times	-All comments taken into consideration and incorporated into project planning where able.	-Materials were shared at the Public Open House - Engagement took place on the draft MVLWB Land Use Permit Application	-ITI Engagement Website includes a Q&A section from the public and ITI's responses -No further comments received
05-Mar-19	Grand Chief George Mackenzie - Tłı̨chǫ Government	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted Admin to confirm receipt of package, Chief not in Office, call Laura Duncan	No comments received
05-Mar-19	Ms. Stephanie Poole - Akaitcho Pre-Screening Board	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package, Left message with Admin to confirm receipt	No comments received

05-Mar 19	Chief Edward Sangris and Band Council - Yellowknives Dene First Nation (Dettah)	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Spoke to admin. Confirmed package has been received and being reviewed by Johanne Black, Director Lands Management	No comments received
05-Mar 19	Chief Ernest Betsina and Band Council - Yellowknives Dene First Nation (N'dilo)	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Spoke to admin. Confirmed package has been received and being reviewed by Johanne Black, Director Lands Management	No comments received
05-Mar 19	Chief Darryl Marlowe and Band Council - Lutsel K'e Dene First Nation	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Confirmed with Chief's EA that package was received.	No comments received
05-Mar 19	Chief Louis Balsillie - Denínu Kúé First Nation	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Package received and printed for review.	No comments received

05-Mar 19	President Gary Bailey - Northwest Territory Métis Nation	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Spoke to admin that package was received and being reviewed by Lands Clerk, Marilyn Mandeville.	No comments received
05-Mar 19	President Trevor Beck - Hay River Métis Government Council	Letter of proposed plans emailed and hard copy sent in mail				March 20, 2019 - Contacted to confirm receipt of package. Left message with admin. For office to confirm receipt of package.	March 20, 2018 Trevor Beck responded via email with no comments.
05-Mar 19	President Arthur Beck - Fort Resolution Métis Council	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Left message on answering machine.	No comments received
05-Mar 19	President Bill Enge - North Slave Metis Alliance	Letter of proposed plans emailed and hard copy sent in mail				March 20, 2019 - Contacted to confirm receipt of package. Confirmed with admin that package has been received.	March 27, 2019 Jessica Hurtubise, Regulatory Analyst responded with no issues, however wanted to point out the importance of finalizing the Recreation Management Plan for activities along the Ingraham Trail prior to further ad hoc improvements
05-Mar 19	President Clem Paul - Mountain Island Métis	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 – No contact phone number available.	No comments received

05-Mar 19	Laura Duncan - Tłjchq Government	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Left voice mail and spoke to admin and confirmed receipt of package.	No comments received
05-Mar 19	Michael Birlea - Tłjchq Government	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Left voice mail.	No comments received
05-Mar 19	Ms. Ethel Liske - Akaitcho Dene First Nations	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Spoke to Ms. Liske. Confirmed package has been received and being reviewed by Johanne Black, Director Lands Management	No comments received
05-Mar 19	Johanne Black - Yellowknives Dene First Nation	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Spoke to admin. Confirmed package has been received and being reviewed by Ms. Black	No comments received

05-Mar 19	Ms. Ursula Vogt - Northwest Territory Métis Nation	Letter of proposed plans emailed and hard copy sent in mail	No response received as of March 28, 2019			March 20, 2019 - Contacted to confirm receipt of package. Spoke to admin that package was received and being reviewed by Lands Clerk, Marilyn Mandeville.	
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