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September 15, 2023

File: MV2023X0024

Shaun Michael Lamoureux
SLR Consulting (Canada) Ltd.
8 West St. Paul Street,
Kamloops, BC V2C 1G1 Canada

Sent by e-mail

Dear Shaun Lamoureux,

Re: SLR Consulting (Canada) Ltd. on behalf of PSPC Residential Properties – Land Use Permit – New Application – Incomplete – Phase II Site Assessment – Fort Simpson, NT

On September 7, 2023, Mackenzie Valley Land and Water (Board) staff received the Application Package (Application) for a new Land Use Permit (Permit) MV2023X0024¹ for the Confirmatory Soil Sampling and Limited Phase II Environmental Site Assessment Two PSPC Residential Properties of Fort Simpson (Project) from SLR Consulting (Canada) Ltd. on behalf of Public Services and Procurement Canada (PSPC).

Board staff have reviewed the Application and identified missing information required for the Board to process the Application. For the Application to be considered complete, refer to the Application Form² and the Land and Water Board (LWB) *Guide to the Land Use Permitting Process* (Guide)³ and submit the following information to the Board's office:

1. Name and Contact Information – Applicant's Head Office: As described in section 3.2, item 2 of the Guide, companies must be in good standing and registered with GNWT Corporate Registries to do business in the Northwest Territories and must provide a copy of their current NWT Certificate of Registration in the application package. Throughout the submitted Application, references are made to several different companies. Indicated as the Applicant, is Shaun Michael Lamoureux, P.Eng. PMP

¹ See the [MVLWB](#) Online Registry for [MV2023X0024](#).

² See the [MVLWB](#) Apply for Permit/Licence webpage for the Land Use Permit [Application Form](#).

³ See the [MVLWB](#) Policies and Guidelines webpage for the LWB [Guide to the Land Use Permitting Process](#).

(on behalf of **Public Services and Procurement Canada**), the Application notes there is a signed letter of offer with the federal branch of **Public Works and Government Services Canada**, and in the Signature block for the Applicant of the Application is **SLR Consulting (Canada) Ltd.** by Shaun Michael Lamoureux, P.Eng. PMP on behalf of **Public Services and Procurement Canada (PSPC) and Fisheries and Oceans Canada (DFO)**. Upon review of the **GNWT Corporate Registries, SLR Consulting (Canada) Ltd.** is listed as being in compliance. Review and revise the Application accordingly to indicate who the holder of the Permit would be, ensuring that they are eligible and are registered with GNWT Corporate Registries to do business in the Northwest Territories.

2. Additional Supporting Information – Engagement: As described in section 3.2, item 19 of the Guide, prior to submitting an Application package, applicants must identify and contact any other parties potentially affected by the Project, such as Indigenous governments/organizations, individuals occupying the land for traditional purposes, private landowners, lease holders (e.g., lodges, cabins, other licensees and permittees), and communities. Expectations regarding this engagement is set out in the MVLWB [Engagement Guidelines for Applicants and Holders of Water Licences and Land Use Permits](#).

The Application indicates that an engagement plan was deemed unnecessary as the Project is not expected to affect any parties.

Identify any neighbouring residents in the vicinity of the proposed Project to ensure that engagement includes all potentially affected parties. Document all engagement in an Engagement Record and Log, describing when, why, who, and how engagement was conducted and develop an Engagement Plan.

3. Closure and Reclamation – Closure Cost Estimate: As described in section 3.2, item 18 of the Guide, the applicant must develop a closure cost estimate to include in the Application package. Prepare a closure cost estimate and include it in the Application. Should a closure cost estimate be deemed unnecessary, further explanation is required.
4. Potential Environmental Impacts of The Project and Proposed Mitigations: As described in section 3.2, item 17 of the Guide, unless the proposed project could be exempt from preliminary screening, using either the Impact-Mitigation Table in the Application Form, or the more detailed Table in Appendix D of the Guide, all potential impacts and proposed mitigations for the proposed activities are to be identify and described.

Your submitted Application identifies only a few potential project impacts and proposed mitigations. The information provided about potential impacts and proposed mitigations will be used in the preliminary screening of the project and/or to develop permit conditions. Board staff and members require this information reflect that you are aware and appropriately prepared for **the worst-case scenarios** on site.

Review and revise the Impact-Mitigation Table in the Application form accordingly.

5. Spill Contingency Plan: As described in section 3.2, item 15 of the Guide, a Spill Contingency Plan, or for small-scale projects, spill contingency information, can be included in the grey field provided on the Application Form. Guidance is provided in the INAC Guidelines for Spill Contingency Planning and should include the following information:

- a. Introduction, including project and site description;
- b. Site map with locations of potential spill materials and spill response resources;
- c. Description of all potential spill types, sources, sizes, and potential effects;
- d. Description of worst-case scenario for the site;
- e. Action plan(s) with procedures for:
 - initial action,
 - reporting and updates, containing and cleaning up the spill, managing spill-related wastes, and restoring affected areas and completing clean-up.

Review and revise the Application accordingly.

6. Fees: As described in section 3.2, item 20 of the Guide, all fees are payable to the Receiver General for Canada.

All fees should be mailed to the Board as soon as possible when an application package is submitted; applications cannot be deemed complete until those fees are received by the Board, or proof that the fees have been sent, is received by the Board. Should fees be deemed unnecessary prior to issuance of a permit, further explanation is required.

7. Additional Supporting Information: The Application included a map of the project location. We ask you please label your maps more clearly for reviewers by providing a legend.

Upon receipt of this information, the Board will review the Application in accordance with the Mackenzie Valley Land Use Regulations (MVLUR). Unless SLR Consulting (Canada) Ltd. requests additional time, if this information is not provided within 90 days of the date of this letter, the Board will consider the Application withdrawn.

Please contact Fatima Youssef via [email](#) or at (867) 766.7472 with any questions or concerns regarding this letter.

Yours sincerely,



Fatima Youssef
Regulatory Technician

BCC'd to: Tim Morton – Inspector, CIRNAC
Mike Roesch – CIRNAC