

# Engagement Plan

## Locust Mowing Inc

Project	Quarry Land Use Permit Renewal MV2017Q0002
Location	Salt Mountain, NT
Date of Submission	May 25, 2024
Version #	Version #1
Submitted by	Kevin Lys, Locust Mowing Inc
Submitted to	Mackenzie Valley Land & Water Board

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1. LOCUST MOWING INC (further referred to as LMI) has developed this Engagement Plan for the extension OF LAND USE PERMIT MV2017Q0002 AT SALT MOUNTAIN FORT SMITH, NT. in accordance with the Mackenzie Valley Land and Water Board’s [Engagement and Consultation Policy \(Policy\)](#) and the [Engagement Guidelines for Applicants and Holders of Water Licences and Land Use Permits \(Guidelines\)](#).

**1.1. Project Description**

This application is for the extension of our existing Land Use Permit MV2017Q0002 for Quarry at Salt Mountain Fort Smith. This extension adds an additional two years to this LUP until 2026.

LOCUST MOWING INC anticipates these activities will occur for annually from May to October 2024 – 2026.

This quarry supplies gravel to the contractors and residents of the community of Fort Smith and surrounding area. The footprint left behind must be acceptable to the affected Indigenous people for their future use and to ensure the safety of local wildlife and plants.

**1.2. Site Description**

This land use permit is for the quarry located at Salt Mountain. This quarry is approximately 30 kms from Fort Smith. The entrance to the quarry is from Highway #5. It is not visible from the highway. The quarried area slopes gradually from east to west. The ground is covered with gravel and cobble of various sizes. The surrounding forest previously predominately black spruce, jack pine with some aspen was completely burned in a forest fire in 2023. There is no standing water or rivers in the vicinity of the quarry. This quarry is approximately 8 hectares and will be expanded to 10 hectares. There is no camp or buildings on site. The quarry is owned by Locust Mowing since 2012 (incorporated to Locust Mowing Inc in 2015). This quarry supplies gravel to contractors and residents of Fort Smith and surrounding area. See attached map – NTS Map sheet No 085A01.

**1.3. Corporate Contact Information**

The following Table 1 presents the key corporate information for LOCUST MOWING INC.

**Table 1: LOCUST MOWING INC Contact Information**

Position	Information
<b>Locust Mowing Inc (Head Office)</b>	NAME: Kevin Lys – Owner, Executive Director
	ADDRESS: 13 Ptarmigan St Fort Smith, NT
	PHONE: 867 621 0306
	EMAIL locustmowing@northwestel.net
<b>Office Manager</b>	NAME Kevin Lys or Julie Lys – Office Manager
	MAILING ADDRESS Box 1195 Fort Smith, NT X0E 0P0
	PHONE 867 621 1195
	EMAIL Julie.lys@gmail.com

**1.4. Effective Date**

This Plan is effective as of MAY 1, 2024. While this Plan is undergoing a public review, the previous version of the Plan shall take precedence and be acted in accordance with until the Board approves a subsequent Plan version.

**1.5. Revisions**

This Plan is a living document that will be reviewed annually, at a minimum, and prior to the start of any site activities, with additional reviews as warranted. Updates should be made to reflect changes in engagement plans and practices, new personnel and associated contact information, and to regularly update the engagement log. Table 2 presents a summary of the versions of this Plan and any revisions made; it is updated each time a revision is made to the Plan. This ensures stakeholders have the most current copy of the Plan.

Table 2: Version and Revision History

Version #	Date	Sections/Pages revised	Summary of Changes/Comments
v.1	May 25, 2024	New	First submission

**1.6. Recipients**

Table 3 identifies who the most recent version of this Plan has been distributed to:

Table 3: Recipients of this Version of the Plan

Name	Position
N/A	POSITION, LOCUST MOWING INC
N/A	POSITION, LOCUST MOWING INC
N/A	POSITION, LOCUST MOWING INC

**1.7. Copies of Current Version of the Plan**

Copies of the most current version of this Plan are available on-site at all times at the following locations:

- 13 Ptarmigan St Fort Smith, NT

Additional copies of the Plan can be obtained by contacting LOCUST MOWING INC NAME DIRECTLY USING THE CONTACT INFORMATION IN TABLE 2 OR NAME/CONTACT INFOMRATION.

## 2. Engagement Strategy

The purpose of this Plan is to provide a formal written framework on how LOCUST MOWING INC will communicate with and reach out to potentially affected parties throughout the various phases of the development of this specific Project.<sup>1</sup> LOCUST MOWING INC recognizes the political, social, environmental, and economic landscape of the North and acknowledges that this Project is located on the traditional lands of Indigenous peoples. LOCUST MOWING INC considers the Plan to be a living document, meaning that it will evolve and be updated as site activities progress, change, or advance towards further development. Further engagement will be conducted if LOCUST MOWING INC needs to apply to or request the following items from the Land and Water Board: amendments, modifications, extensions, renewals, storage authorizations, or assignments. LOCUST MOWING INC recognizes that the benefits of engaging are long-term and are an investment in achieving our vision of being a responsible and welcome member of the communities in which we operate.

This Plan will help LOCUST MOWING INC do a better job because it provides a means to share ideas, plans, and values while receiving input from affected parties about potential concerns and mitigations.

Once affected parties were selected as further described in Section 3 below, the following steps were taken to develop LOCUST MOWING INC’s overall engagement strategy:



## 3. Affected Parties

For this Project, LOCUST MOWING INC has identified several Indigenous governments and organizations as affected parties. Additional organizations have been identified which have a potential, indirect, or more general interests in the Project. These parties and organizations include:

- Fort Smith Metis Council
- North West Territory Metis Nation
- Salt River First Nation
- Smith’s Landing First Nation
- Town of Fort Smith

Contact information for each can be found in Appendix A (attached). This information is subject to change based on updated information that may be received from the affected party.

## 4. Goals of Engagement

In assessing the current stage of the Project, LOCUST MOWING INC identified three engagement goals:

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	<b>Engagement Goals</b>	<b>Commitment to the Public</b>
1.	<p><u>Inform:</u> by providing information to:</p> <ul style="list-style-type: none"> <li>• Notify affected parties of an issues/Project decisions.</li> <li>• Assist affected parties in understanding the Project and issues that may arise.</li> <li>• Prepare affected parties for more intensive forms of engagement should the project change or advance</li> </ul>	<ul style="list-style-type: none"> <li>• Keep the public informed.</li> <li>• Proactive, timely communication.</li> <li>• Help affected parties understand the complexities of issues.</li> </ul>
2.	<p><u>Listen:</u> to affected parties and their feedback</p> <ul style="list-style-type: none"> <li>• Understand the needs and priorities of the affected parties so that decisions can be made with these needs and priorities in mind.</li> <li>• Build cooperative and inclusive relationships.</li> </ul>	<ul style="list-style-type: none"> <li>• Acknowledge when and how public input influenced decisions.</li> <li>• Understand views, concerns, interests and expectations.</li> </ul>
3.	<p><u>Involve:</u> work directly with affected parties to ensure that aspirations are consistently understood and considered.</p>	<ul style="list-style-type: none"> <li>• Acknowledge when and how concerns and aspirations are reflected in the design of the Project.</li> </ul>

**5. Engagement Triggers and Methods**

LOCUST MOWING INC has defined engagement triggers at key milestones in for this Project, as they relate to project activities authorized under a land use permit and/or water licence. Engagement may be conducted as written notification, or a face to face meeting, once consideration is given to the following guiding principles, as recommended by Mackenzie Valley Land and Water Board:

1. The nature and scope of engagement efforts should reflect the magnitude and complexity of the Project.
2. Both the affected parties and/or Proponent can run the risk of “consultation fatigue” from too many or inappropriate engagements. Engagement methods and schedules must, by mutual agreement, be reasonable and sustainable for both Proponents and affected parties.
3. The nature of the Engagement methods and frequency of engagement will change through time as affected parties and Proponents gain trust and the Project develops. The Engagement Plan should be reviewed as the relationship of the affected parties and Proponent and/or Project reaches mutually determined milestones.

The following table outlines LOCUST MOWING INCs triggers, methods, and outcomes of engagement for this Project. At each stage of engagement, an Engagement Log will be complete and will be submitted to the Mackenzie Valley Land and Water Board with the request from LOCUST MOWING INC. A templated Engagement Log is provided in Appendix B of this document. The Engagement Log is submitted as a separate document from the Plan however, both documents work together. An Engagement Log will be complete for each trigger outlined below.

Table 1 – Triggers for Engagement

Engagement Trigger	Purpose for Engagement	Organization to be Engaged	Format of Engagement	Information to be recorded
Submission of land use permit or water licence applications	Application to MVLWB	MVLWB; See Appendix A	Email	Application will become a matter of public knowledge.  Engagement Log
Pre-submission of requested changes to management plans: <ul style="list-style-type: none"> <li>• Spill Contingency Plan</li> <li>• Waste Management Plan</li> <li>• Engagement Plan</li> <li>• ANY OTHER PLAN</li> </ul>	To inform parties of requested changes to allow for concerns to be met	See Appendix A	Letter – face to face meetings	Email and engagement records. Meeting Notes will be recorded.  Engagement Log
Submission of updated and revised management plans: <ul style="list-style-type: none"> <li>• Spill Contingency Plan</li> <li>• Waste Management Plan</li> <li>• Engagement Plan</li> <li>• ANY OTHER PLAN</li> </ul>	Dissemination of the updated Plan	MVLWB; See Appendix A	Letter with a plan in electronic format and/or paper	Email/Regular mail  Engagement Log
Notification of any spills or unauthorized discharges as outlined in the Spill Contingency Plan	Dissemination of information to affected parties	See Appendix A	Notification will be sent out via email or possible phone conversation	Email and engagement records.  Meeting noted will be recorded.  Engagement Log
New land disturbance that has not yet been assessed for archaeological potential	Dissemination of Archeological Impact	See Appendix A	Summary Report	Email  Engagement Log

	Assessment submission			
Changes to initial operation plans	Notification of proposed changes to allow for concerns to be met	MVLWB; See Appendix A	Email/Phone call	Email and engagement records.  Meeting notes will be recorded.  Engagement Log
New activities that were not included in the Land Use Permit or Water Licence	Notification of proposed changes to plans that have not previously been discussed	MVLWB; See Appendix A	Notification will be sent out via email or possible phone conversation	Email and engagement records.  Meeting notes will be recorded.  Engagement Log
Pre-submission of land use permit or water licence applications: <ul style="list-style-type: none"> <li>• Amendments</li> <li>• Modifications</li> <li>• Extensions;</li> <li>• Renewals</li> <li>• Storage authorizations</li> <li>• Assignments</li> </ul>	To inform parties of renewal applications to allow for community concerns to be met	MVLWB; See Appendix A	Phone call/Letter  or private face to face meetings	Email  Meeting notes will be recorded.  Engagement Log
Renewal of any authorization or right issued by a government department (i.e. quarry or timber permit; mineral right; fisheries-related authorizations)	Dissemination of information to affected parties	MVLWB; See Appendix A	Notification will be sent out via email or possible phone conversation	Email and engagement records.  Meeting noted will be recorded.  Engagement Log



## 6. Follow-Up Reporting

During engagement activities, LOCUST MOWING INC will track comments, concerns or inputs, received relating to a permitted or licensed activity and will provide a summary as detailed in Section 5 above. In order to process comments, concerns and input throughout the engagement process, LOCUST MOWING INC will endeavor to respond in a timely manner, respecting the nature of the input.

Reporting on an engagement after it has been completed is an important step in the engagement process as it ensures that those involved see their input was received, understood, and valued. All Engagement Logs will acknowledge those that participated and will provide an accurate record of the engagement process, and how final decisions were reached.

## 7. Communicating the Plan

Communicating the Engagement Plan is an important element to the success of the engagement process. Affected parties need to be aware who they can contact in the event they are seeking information or clarification on a project related matter. While LOCUST MOWING INC intends to use engagement methods already familiar to them, they do recognize that not all potentially affected parties are the same and that what might work for one particular group or individual may not be the best method of engagement for another. LOCUST MOWING INC is open to applying methods that work best for a particular situation and affected party. Keeping that line of communication open will build a rapport and establish a trust.

## 8. Implementing the Plan

For the Locust Mowing Inc, this reduces the uncertainty in approaches, application of methods, and expectations for both affected parties and the Proponent. This version of the Engagement Plan incorporates the thinking and guidelines of the Mackenzie Valley Land and Water Board, best practices, hence, represents “the forward looking document” that will be implemented according to the recommend workplan and schedule.

## 9. Plan Review

It is important that engagement efforts be monitored and where a method does not appear to be effective or when the scope of importance of an issue changes, it will be necessary to modify the Engagement Plan. Evaluating the effectiveness of the engagement process is a fundamental part of the Engagement Plan as it is important to understand what was done well and what could be improved upon moving forward. LOCUST MOWING INC and the affected parties will assess the effectiveness of its engagement efforts over the course of time and will make necessary changes on a case by case basis. Any revisions to the Engagement Plan will be forwarded to the Mackenzie Valley Land and Water Board.

# Appendix A: Affected Parties

## South Slave Region

Fort Smith Metis Council (FSMC)	North West Territory Metis Nation (NWTMN)
Salt River First Nation (SRFN)	Town of Fort Smith (TFS)
Smith Landing First Nation (SLFN)	

## Appendix B: Engagement Log

As referred to in Section 5 above and Appendix # of the Engagement Guidelines.

Date	Attendees	Engagement Type	Recommendation from Affected Party	Proponent Response to issue; including if issue resolved	Information materials provided to Affected Party	Notes
May 7, 2024	Julie Lys (LMI), Jason Lepine, General Manager (FSMC) meet face to face at Metis Office, Fort Smith.	Face to Face meeting.	Jason States he has no concerns he will send an email of support.	No issues	Hand delivered letter and copy of LUP application.	Jason will send an email of support.
May 7, 2024	Julie Lys (LMI) meets with Robbie Gray, (NWTMN Lands Department) at NWTMN Lands Office, Fort Smith	Face to Face meeting.	Robbie states he will bring the application to the next land use meeting, he will send a letter of support and bring forward any concerns.	No issues	Hand delivered letter and copy of LUP application.	Letter of support received May 22, 2024 See attached.
May 7, 2024	Julie Lys (LMI) meets face to face with Marilyn Mandeville (SLFN) at SLFN Bordertown, AB office to request a meeting with Lands department.	Face to Face meeting.	No one in SLFN Lands Department at present. Marilyn will give the letter and application to Chief Paulette (Acting Lands Manager), and he can get back to us with any concerns.	No issues	Hand delivered letter and copy of LUP application.	Chief Paulette will get back to us if any concerns.
May 7, 2024	Julie Lys (LMI) meets face to face with Chief Toni Heron (SRFN) at the Band office in Fort Smith.	Face to Face meeting.	Chief Heron has no concerns with the LUP and will send a letter of support.	No Issues	Hand delivered letter and copy of LUP application.	A Letter of support received May 8, 2024 from Chief Heron –

						see attached.
May 7, 2024	Julie Lys (LMI) brings letter and application to Town of Fort Smith office in Fort Smith.	Face to Face meeting.	Lands Enforcement Officer states the quarry is outside of the town jurisdiction, and he has no concerns. States he will send an email	No issues	Hand delivered letter and copy of LUP application.	Will send an email
May 17, 2024	Julie Lys (LMI) checks in with Jason Lepine (FSMC)	Phone conversation	Jason states he forwarded the application to NWTMN Lands Department and will support their decision.	No concerns		Received letter of support from NWTMN May 22, 2024
May 17, 2024	Julie Lys (LMI) checks in with Lorne Napier, Manager Lands Department NWTMN	Phone conversation	Lorne states the application was supported at their meeting and will provide a letter of support.	No concerns		See attached letter
May 21, 2024	Consultation deadline		No response from the TFS or SLFN			
May 22, 2024	Town of Fort Smith		No response to application			
May 22, 2024	Smith's Landing First Nation		No response to application			