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May 9, 2024

File: S24L1-002

John Gregory  
Conventional Operations Superintendent  
Imperial Oil Resources N.W.T. Limited  
750 Mackenzie Drive Bag 5000  
Norman Wells, NT X0E 0V0

Sent by [e-mail](#)

Dear John Gregory,

**Re: Goose to Bear Island Flowline 490 Replacement Project – Water Licence – New Application – Incomplete – Norman Wells, NT**

On May 1, 2024, Sahtu Land and Water (Board) staff received the Application Package (Application) for a new Water Licence (Licence) [S24L1-002] for the Goose to Bear Island Flowline 490 Replacement (Project) in Norman Wells, NT from Imperial Oil Resources N.W.T. Limited (Imperial).

Board staff have reviewed the Application and identified missing information required for the Board to process the Application. For the Application to be considered complete, refer to the Application Form<sup>1</sup> and the Land and Water Board (LWB) *Guide to the Water Licensing Process* (Guide)<sup>2</sup> and submit the following information to the Board's office:

1. **GIS Data Files:** Submit GIS files associated with the Figures submitted with the Application and confirm adequacy with LWBs' [Geospatial Data Submission Standards](#). Data format must be compatible with latest ArcMap Desktop:
  - Vector: .shp, .shx, .dbf (typical)
  - Raster: .GeoTIFF (rarely submitted)

<sup>1</sup> See the SLWB Apply for Permit/Licence webpage for the [Water Licence Application](#) Form

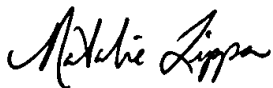
<sup>2</sup> See the SLWB Policies and Guidelines webpage for the LWB [Guide to the Water Licensing Process](#).

- Projection (NAD/83/NWT Lambert) should be the same as map projection
- Metadata (.xml) (note: can usually be viewed in a web browser)
- Attribute data (.dbf) with additional fields for describing project features (note: can only be viewed with mapping software)

Upon receipt of this information, the Board will review the Application in accordance with the *Waters Act*. Unless Imperial requests additional time, if this information is not provided within 90 days of the date of this letter, the Board will consider the Application withdrawn.

Please contact Natalie Lippa via [email](#) or at (780) 237 3571 with any questions or concerns regarding this letter.

Yours sincerely,

A handwritten signature in black ink that reads "Natalie Lippa". The signature is written in a cursive, flowing style.

Natalie Lippa  
Regulatory Specialist

CC'd to:           Jaclyn Mersereau, Environment and Regulatory Technical Lead, Imperial  
                          Sam Bird, Environment and Regulatory Advisor, Imperial  
                          Benjamin Fraser, Environment and Regulatory Advisor, Imperial